



UXBRIDGE
HIGH SCHOOL

May 2025

Dear parent/carer

GCSE Arrangements

I am writing to confirm the arrangements for the exam period up to half-term. All students have received their exam timetable, and this year's GCSE exams start on Tuesday 6th May. The afternoon session on Wednesday 11th June and both the morning and afternoon sessions on Wednesday 25th June are contingency sessions; it is a JCQ requirement that all students must be available for all three sessions even if they do not have an exam

Please find attached information issued to candidates from the JCQ (Joint Council for Qualifications). Students have previously received this document. It is important that they familiarise themselves and follow these instructions.

I would like to remind all parents that students must have all their equipment for their exam in a clear pencil case. This is the equipment list:

- At least 2 black pens
- 2 sharpened pencils (with eraser if possible)
- 1 eraser/rubber (if pencil doesn't have an eraser)
- 1 pencil sharpener
- 1 highlighter pen
- 1 30cm ruler
- 1 geometry set
- 1 scientific calculator (no lid allowed in the exam)

Students are not allowed to take their bag into the exam and all mobile phones must be switched off and left in their bag. Students will be given a time slot to deposit their bag in a classroom before entering the exam room. Students must **not** enter the exam room wearing a watch or with a mobile phone in their pocket, as doing so risks disqualification from exams. Correct school uniform, including blazer, must continue to be worn.

Year 11 students must be in school by **8.10am every day** during the exam period. Students who have a morning exam will be able to go to the sixth form area before form time, where breakfast will be available. All form tutors will take the register at 8.20am and the school will contact the parents of any students who are marked absent at this time and have a morning exam. It is vital that all students arrive on time in the morning and **register with their form tutor**.

All lessons will run as normal when students do not have exams. In other words, students who have a morning exam must stay for the remaining lessons after the exam. Students who have an afternoon exam must attend form time and morning lessons. Students who have a morning and/or afternoon exam will be able to attend a pre-exam session, which will allow your child the space to revise for their upcoming exams. This pre-exam session timetable has been attached for your reference. Teachers will be sensitive to the needs of the students and will create a purposeful working environment in their classroom. It is important that students respect this and use their lesson time productively.

Arrangements for after the half-term will be confirmed before the start of the half-term break. In the meantime, I'd like to wish all students every success over the next few weeks.

Yours sincerely

R Hunt
Assistant Principal

F Latunji Jones
Head of Learning - Year 11

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