



UXBRIDGE
HIGH SCHOOL

October 2025

Year 10 Work Shadowing Week: Monday 17th – Friday 21st November 2025

Dear Parents and Carers,

As we approach Year 10 Work Shadowing Week, we would like to thank parents/carers who have already arranged a placement for their child. We really appreciate your support in helping to provide these valuable experiences.

For those students who could not secure their own placement, please be assured that the school has now arranged one through our external work experience provider.

Confirmation of these placements will be shared with you after the half-term break.

Please note that **Year 10 students will not be in school during this week**, as they will be completing their work shadowing placements.

It is also important to note that **it is now too late to source additional self-arranged placements**, as we have already paid the provider to allocate suitable opportunities for students who were unable to organise their own.

If your child has arranged their own placement and any changes occur (for example, if the placement falls through), please contact the school as soon as possible so that we can support in allocating an alternative placement where possible.

We would like to take this opportunity to remind all families that every work placement is valuable, regardless of the setting. Each experience offers students a meaningful insight into the world of work, helping them to understand professional expectations and develop key employability skills.

For students who have arranged their own placements, we recommend getting in touch with the employer before the placement begins to confirm important details such as start and finish times, dress code, and any other workplace expectations.

Thank you once again for your continued support in helping our students prepare for this exciting and important part of their learning journey.

Kind regards,
Ms M. Akgun
Careers & Enrichment Lead,
Uxbridge High School

POSITIVE • RESPECTFUL • OPEN MINDED • UNIQUE • DETERMINED

Principal: Louisa Seymour BEd

The Greenway, Uxbridge, Middlesex UB8 2PR | T: 01895 234 060 | office@uhs.org.uk | www.uhs.org.uk

Uxbridge High School Academy Trust - A company limited by guarantee registered in England and Wales with company number 07623418